FARMINGTON BOARD OF SELECTMEN

Tuesday, April 28, 2015

Chairman Joshua Bell called the meeting to order at 6:30 p.m. with the following members present: Michael Fogg, Andrew Buckland and Matthew Smith. Stephan Bunker was unable to attend. Town Manager Richard Davis, Town Secretary Linda Grant, and members of the press and public were also in attendance.

ITEM 1: Pledge of Allegiance to the Flag

Chairman Joshua Bell led those present in the Pledge of Allegiance to the Flag.

ITEM 2: To Proclaim May 3 to 9, 2015 as Municipal Clerks Week

Richard Davis explained that the agenda was revised because this proclamation came in late on Friday. He stated that he felt it was worthy of adding because it gives the Town an opportunity to recognize the good work that its Municipal Clerk does. He further stated that if the Selectmen choose to adopt this proclamation the Chairman will sign it and it will be presented to Town Clerk Leanne Pinkham.

Andrew Buckland moved to proclaim May 3 to 9, 2015 as Municipal Clerks Week; Mathew Smith seconded.

VOTE AFFIRMATIVE 4 ABSENT 1 MOTION CARRIED (Stephan Bunker)

The Selectmen signed the Proclamation.

ITEM 3: To Proclaim May 17 to 23, 2015 as Arbor Week in Farmington

Richard Davis explained that this is an annual proclamation, and pointed out that Conservation Commission Chairman Peter Tracy has developed a newer format this year than the one used in past years. Mr. Tracy was not present, and although it is not directly associated with Arbor Week, Mr. Davis reviewed the upcoming Whittier Road project which Mr. Tracy has been coordinating. The project consists of planting 350 seedlings and will begin on Monday, May 4th from 8:00-11:00 a.m. and continue each day during the same time frame until it is complete. The seedlings will then have to be kept watered until they are well established. Mr. Davis also reported that Farmington has received its 37th Tree City award.

ITEM 3: To Proclaim May 17 to 23, 2015 as Arbor Week in Farmington (Cont.)

Matthew Smith moved to proclaim May 17 to 23, 2015 as Arbor Week in Farmington; Andrew Buckland seconded.

VOTE AFFIRMATIVE 4 ABSENT 1 MOTION CARRIED (Stephan Bunker)

Town Manager Richard Davis signed the Proclamation and asked Chairman Joshua Bell to sign it on behalf of the Board of Selectmen. Conservation Commission Chairman Peter Tracy will also be signing the Proclamation.

ITEM 4: To Consider a Request to Reserve Meetinghouse Park on Saturday, July 25, 2015 from 8 a.m. to 6 p.m. for SummerFest Activities

Richard Davis reviewed an email dated March 30, 2015 from Susun Terese, Chairman of the Downtown Association's SummerFest Committee. Susun Terese was present and further reviewed the planned events for the SummerFest on Saturday, July 25, 2015 from 8:00 A.M.-6:00 p.m. Ms. Terese also explained the Committee's request campaign for donations. Mr. Davis asked Ms. Terese to re-email the request to him and he will add it to the May 12th Selectmen's meeting agenda.

Matthew Smith moved to approve a request to reserve Meetinghouse Park on Saturday, July 25, 2015 from 8 a.m. to 6 p.m. for SummerFest activities; Michael Fogg seconded.

VOTE AFFIRMATIVE 4 ABSENT 1 MOTION CARRIED (Stephan Bunker)

The road closure plan, which will be on the May 12th agenda, was briefly discussed.

ITEM 5: To Consider a Request to use Bjorn Park as a site for Providing Free Lunches to low-income Children from June 29, 2015 through July 29, 2015

Richard Davis reviewed an email dated April 14, 2015 from Christopher Magri, cochairman of the Old South Church Outreach Committee. Mr. Magri was present and explained that the Outreach Committee will be working in conjunction with trained lunchroom personnel from Mallett School. He further explained the request and requirements thereof, as well as the future goals of the program. Mr. Magri agreed to the Selectmen's suggestion that he notify the Police Department of the potential parking problem due to the short period of time in which the lunches will be picked up.

Andrew Buckland moved to approve a request to use Bjorn Park as a site for providing free lunches to low-income children on Mondays and Wednesday from June 29, 2015 through July 29, 2015; Matthew Smith seconded.

To Consider a Request to use Bjorn Park as a site for Providing Free Lunches to low-income Children from June 29, 2015 through July 29, 2015 (Cont.)

The Selectmen discussed the inclusion in the motion of the length of time the group will be in the park.

Andrew Buckland amended his motion to include the approval of arrival time in Bjorn Park to be just before 12:00 pm to set up and exit time to be 1:00 p.m.; Matthew Smith seconded.

VOTE AFFIRMATIVE 4 ABSENT 1 MOTION CARRIED (Stephan Bunker)

ITEM 6: To Award the bid for Electrical Installations at V.I.S. Park and the West Farmington Traffic Island

Richard Davis explained that this was a recommendation that came from the Downtown TIF Advisory Committee. He reviewed the bid scope and process. He reported that no response or bids were received from the 6-8 vendors to whom he sent bid specifications, but the Downtown TIF Advisory Committee discussed the matter again yesterday. He was given the names of two other electricians to contact, which he will try again in the near future.

Michael Fogg moved to table Item 6 until further information is available; Matthew Smith seconded.

VOTE AFFIRMATIVE 4 ABSENT 1 MOTION CARRIED (Stephan Bunker)

ITEM 7: To Consider Adopting a Town-wide Social Media Policy

Richard Davis reviewed the draft Town-wide Policy that he prepared based on another Town's experience with a Facebook page. Mr. Davis reported that both the Police and Fire Rescue Departments have Facebook pages and the Police Department has a policy in place, but the Fire Rescue Department does not.

Michael Fogg moved to adopt the Town-wide Social Media Policy as presented; Matthew Smith seconded.

Richard Davis clarified that the Fire Rescue Department does not have a Social Media Policy and that if adopted, this one will replace the Policy that the Police Department currently has in place.

VOTE AFFIRMATIVE 4 ABSENT 1 MOTION CARRIED (Stephan Bunker)

ITEM 8: To Consider the Application of Paul Mills to Serve on the Downtown TIF Advisory Committee

Richard Davis explained that Paul Mills will be filling the vacancy left by Andrew Hufnagel whose resignation he just received yesterday.

Andrew Buckland moved to appoint Paul Mills to serve on the Downtown TIF Advisory Committee, and to accept the resignation of Andrew Hufnagel from said Committee, with thanks for his service; Michael Fogg seconded.

VOTE AFFIRMATIVE 4 ABSENT 1 MOTION CARRIED (Stephan Bunker)

ITEM 9: To Consider Cancelling or Rescheduling the May 26, 2015 Board of Selectmen's Meeting

Richard Davis explained that he will not be available to attend the May 26th Selectmen's meeting, but Town Clerk Leanne Pinkham pointed out to him today that she will need Innkeeper and Lunch Wagon Permits approved that date, and possibly the RSU 9 Warrants. He therefore he suggested the meeting not be cancelled.

ITEM 10: To Approve the Minutes of April 14, 2015

Matthew Smith moved to approve the minutes of April 14, 2015; Andrew Buckland seconded.

VOTE AFFIRMATIVE 4 ABSENT 1 MOTION CARRIED (Stephan Bunker)

ITEM 3 (REVISITED): To Proclaim May 17 to 23, 2015 as Arbor Week in Farmington

Richard Davis pointed out that Conservation Commission Chairman Peter Tracy had arrived and thanked him for spearheading the Whittier Road project. Mr. Tracy signed two copies of the Arbor Week Proclamation.

ITEM 11: To Discuss Other Business

A) Richard Davis reported that Public Works Director Denis Castonguay has filled the two full-time truck driver/laborer positions. He pointed out that both new employees have worked as seasonal or spare plow truck drivers for a number of years. The two new employees are Fred Barton, who started this date, and Andrew Leavitt, who will be starting May 11th.

ITEM 11: To Discuss Other Business (Cont.)

- Andrew Buckland, speaking as a Maine State Representative, reported that the bill that has been before the legislature twice in the past regarding public utility companies paying their vehicle excise tax in the town in which the vehicle is parked has finally passed and Farmington will now receive revenue of approximately \$8,900. The Town Manager and Selectmen thanked Representative Buckland for sponsoring this bill.
- C) Joshua Bell pointed out that the RSU 9 budget hearing is tonight at 7:00 p.m.

There being no further business to come before the Board, Andrew Buckland moved to adjourn at 7:03 p.m.; Matthew Smith seconded.

VOTE AFFIRMATIVE 4 ABSENT 1 MOTION CARRIED (Stephan Bunker)

Minutes respectfully	submitted by	Linda H.	Grant.

Andrew R. Buckland - Secretary